



375 Reina Del Mar Avenue * Pacifica, California * 94044
(650) 738-6600 * (650) 557-9672 (fax)
Preparing Students for an Evolving World
www.pacificasd.org

BOARD OF TRUSTEES MEETING

Regular Meeting

April 29, 2020 6:00 PM

Teleconference via Zoom.

Please click the link to join the webinar:

<https://zoom.us/j/92914889847>

1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING

The District digitally records the audio portion of the meetings. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge.

2. ANNOUNCEMENT OF CLOSED SESSION

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Speakers wishing to address the Board, please submit your first and last name in the Q & A area of the webinar. You will be called by the Board President one at a time to address the Board, your microphone will be unmuted and you may speak up to 3 minutes After you have spoken, your microphone will be muted.

4. CLOSED SESSION

4.a. Conference with Labor Negotiator Agency Negotiator: Heather Olsen, Superintendent

4.a.1. Employee Organizations: CSEA (California School Employees Association, Chapter 128), LSEA (Laguna Salada Education Association), LSMA (Laguna Salada Management Association)

5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING

The District digitally records the audio portion of the meetings. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge.

Speakers wishing to address the Board, please submit your first and last name in the Q & A area of the webinar. You will be called by the Board President one at a time to address the Board, your microphone will be unmuted and you may speak up to 3 minutes. After you have spoken, your microphone will be muted.

6. REPORT OUT ON CLOSED SESSION TOPICS

Report Out and APPROPRIATE ACTION

7. APPROVAL OF THE AMENDED MINUTES of March 11, 2020 **Dr. Heather Olsen**

It is recommended that the Board of Trustees approve the amended minutes of the March 11, 2020 Regular Board meeting.

ACTION

8. APPROVAL OF THE MINUTES of April 1, 2020 **Dr. Heather Olsen**

It is recommended that the Board approve the Minutes of the April 1, 2020 Regular Meeting

ACTION

9. APPROVAL OF THE MINUTES of April 22, 2020 **Dr. Heather Olsen**

It is recommended that the Board approve the minutes of April 22, 2020 Special Meeting of the Governing Board.

ACTION

10. APPROVAL OF THE AGENDA AND CONSENT AGENDA 7:05 P.M.

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

10.a. Agenda of the April 29, 2020 meeting **Dr. Heather Olsen**

It is recommended that the Board approve the agenda for the April 29, 2020 Regular meeting.

CONSENT/ACTION

10.b. Consideration of Acceptance Warrants **Josie Peterson**

It is recommended that the Board approve the attached commercial warrants for the period of 03/17/2020 through 04/14/2020 totaling \$1,090,972.37.

CONSENT/ACTION

10.c. Service and Consultant Contract Approvals **Josie Peterson**

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

CONSENT/ACTION

10.d. Personnel Changes

Maria Gavidia

It is recommended that the Board of Trustees approve the following Personnel items as presented.

CONSENT/ACTION

10.e. San Mateo County Investment Report – Quarter Ending March 31, 2020

Josie Peterson

INFORMATION

10.f. 3rd Quarter Report on Williams Uniform Complaints

Josie Peterson

INFORMATION

10.g. AR 4116 Probationary Permanent Status (October 2019 Manual Maintenance 4000 Series)(Second Reading)

Maria Gavidia

AR 4116 Probationary Permanent Status (October 2019 Manual Maintenance 4000 Series)(Second Reading)

(Attachment A) AR 4116 Probationary Permanent Status (October 2019 Manual Maintenance 4000 Series) Second Reading Board Memo

(Attachment B) AR 4116 Probationary Permanent Status - Use CSBA Sample with Revisions

CONSENT/ACTION

10.h. (Attachment A) BP 5131 Conduct (October 2019 Manual Maintenance 5000 Series) (Second Reading)

Maria Gavidia

BP 5131 Conduct (October 2019 Manual Maintenance 5000 Series)(Second Reading)

(Attachment A) BP 5131 Conduct (October 2019 Manual Maintenance 5000 Series) Second Reading Board Memo

(Attachment B) BP 5131 Conduct - Use CSBA Sample As Is

CONSENT/ACTION

11. COMMUNICATIONS - 7:10 P.M.

Speakers wishing to address the Board, please submit your first and last name in the Q & A area of the webinar. You will be called by the Board President one at a time to address the Board, your microphone will be unmuted and you may speak up to 3 minutes. After you have spoken, your microphone will be muted.

11.a. LSEA (Laguna Salada Education Association)

11.b. CSEA (Classified School Employees Association)

11.c. People Wishing to Address the Board

11.d. Correspondence

11.e. Board/Superintendent Communications

12. DISTRICT BUSINESS - 7:20 P.M.

DISTRICT GOALS

The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, www.pacificasd.org, under District Information, Board of Trustees.

12.a. Resolution 2020-04-29-A Day of the Teacher and Teacher Appreciation Week and Resolution 2020-04-29-B Resolution Classified School Employee Week (LCAP Goal: #1) Maria Gavidia

It is recommended that the Board approve **Resolution No. 2020-04-29-A** recognizing May 4-8, 2020, as Teacher Appreciation Week and May 5, 2020 as Day of the Teacher **AND Resolution No. 2020-04-29-B** recognizing May 17-23, 2020 as Classified School Employee Week.

ACTION

12.b. Child Nutrition Price Increase Effective July 2020 (Goal: Operations) Josie Peterson

It is recommended that the Governing Board approve an increase of school lunch prices, effective July 1, 2020.

ACTION

12.c. Vice Principal of Guidance and Learning - Ocean Shore (LCAP Goal: #1, Operations) Heather Olsen

INFORMATION/DISCUSSION

12.d. Director of Human Resources Job Description (LCAP Goals: #1, Operations) Maria Gavidia

It is recommended that the Board of Trustees approve the Director of Human Resources job description.

DISCUSSION/ACTION

12.e. Public Employee Appointment: Director of Human Resources (LCAP Goal: #1, Operations) Heather Olsen

It is recommended that the Board of Trustees appoint Alexis O'Flaherty as 1.0 FTE Director of Human Resources beginning the 2020-2021 school year.

DISCUSSION/ACTION

12.f. Human Resources Update (LCAP Goal: #1) Maria Gavidia

INFORMATION

12.g. Acceptance of 2018-2019 Measure O General Obligation Bond Fund Annual Financial Report and Performance Audit (Goal: Governance, Operations)

Josie Peterson

It is recommended that the Governing Board accept the 2018-2019 Measure O Bond Fund Financial Report and Performance Audit.

ACTION

12.h. Adoption of Resolution No. 2020-04-29-C Designation of Applicant's Agent Resolution for Non-State Agencies (Goal: Operations)

Josie Peterson

It is recommended that the Governing Board adopt Resolution No. 2020-04-29-C Designation of Applicant's Agent Resolution for Non-State Agencies authorizing Dr. Heather Olsen, Superintendent and Josephine Peterson, CBO to execute applications for Federal Financial Assistance.

ACTION

13. FUTURE AGENDA ITEMS - 8:20 P.M.

Dr. Heather Olsen

14. ADJOURNMENT - 8:30 P.M.

NEXT MEETING: May 20, 2020, 7:00 p.m., To be determined

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: www.pacificasd.org. Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:
All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times
District Office
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

Guidelines for Public Comment

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10